



## **Stanbridge Primary School**

### **PIP Meeting – Friday 20<sup>th</sup> November**

**Present:** Miss Bertham, Mrs Walker, Nicolette Usher, Jo Mapstone, Emily Baker, Jilly Lewis, Laura Hudson, ...Weaver, Kiran Ganpatal, Hayley Robins, Sandie Bidwell, Jenny Tucker, Anne Boycott-Taylor

**Apologies:** Mrs Matthew, Leonie Pollinger, Mrs Bowyer, Claire Schwarz, Julie Toy, Charlie Hutton

### **Minutes of the last Meeting**

- It has been clarified with staff that children can still bring in outside achievements to celebrate in Friday assembly however show tell items are not. These are to be shared in class when the opportunity is there.
- Fed back about WOW slips and EYFS workshops regards spelling phonics – a letter was sent to all EYFS parents and an information evening was held.
- Parent’s Learning meetings – parents have been informed that they can come in 10 minutes before their appointment so that their child can share their learning with them.
- A Lolly pop person has been recruited by the Local Authority to fill this vacancy.
- New parents have been provided with information about how to use the Home Learning Diaries. (EYFS letter and information evening).
- Tour of school – a date has been put in the diary to invite parents in to have a tour of the school to see all the changes to the school building. This will be in Term 3. Digital leaders will also be working on a video tour of the school.
- Christmas performances – There will be 2 afternoon performances as well as an evening performance for both KS1 and KS2 in response to parents not be able to see their children. There will be 150 tickets which will be available through our online booking system. It will be a first come first serve basis, limited to 2 tickets per family. There will be option of extra tickets after everyone has been allocated their first 2 tickets. It will be stressed to parents who are available in the day to go to afternoon performances. Parents will be required to bring a print out of their booking (or displayed on their phone) and this will be checked

against a list. If they need a seat children still count towards the fire regulations so they will have to have a ticket.

- Performance dates: KS2 – Thursday 10<sup>th</sup> 6pm, Friday 11<sup>th</sup> 2pm, Monday 14<sup>th</sup> 2pm. KS1; Mon 14<sup>th</sup> 6pm Tues 15<sup>th</sup> 2pm, Thurs 17<sup>th</sup> 2pm
- Wednesday 16<sup>th</sup> December– Carol concert and Christmas lunch. Children and staff will attend a carol service at Christchurch Church and the school Christmas lunch will be afterwards. Some parent helpers would be appreciated for walking the children to the church.
- **ACTION:** Christmas jumper text – bring in jumper unwanted and give notice.
- Email addresses for PIP and PTA contact links will be passed to Leonie Pollinger so that PIP reps can update their year group page with any PTA information or help required. Parents were asked to advise Miss Bertham if they did not want their email address passed on.
- Mr Williams (the caretaker) has been informed about regularly unlocking the KS1 to KS2 playground gate. This has recently improved the situation.

### **Safe Parking**

- Current road works have made parking around school more of a challenge. School gym doors have been kept open a little longer to help with parents that may be stuck in traffic
- Helen Strong has emailed photographs of dangerous parking to school. Miss Bertham passed this on to the Head Teacher of Downend and will be contacting the PCSO about our concerns.
- PIP reps feel that people who persistently park dangerously need to be targeted – **ACTION:** If Miss Bertham knows reliably who they are, she can follow up with a phone call and a letter. Photographic evidence can also be passed on the PCSO.
- **ACTION:** Follow up Year 5 parking safely campaign/ Year 2 posters on the school fence – get them produced.
- **ACTION:** Miss Bertham will contact the PCSO to get more of a presence.
- **ACTION:** Miss Bertham will look into getting bollards on the corners of Stanbridge Road and Woodhall Close – Nicolette Usher will lead this project.
- **ACTION:** Miss Bertham will look into a contact at the council and forward to Nicolette Usher/ contact parish councillor.

- **Maths and English home learning questionnaire**
- Since introducing it, Pick and Mix has really helped those parents that work or have children that attend after school clubs to prioritise homework and manage it over the term. Also, it has brought consistency across the year groups.
- Home Learning questionnaire was given to the PIP reps. Questions and response were as follows;
- Q1) Do you know where to look? **Action:** publicise the Numeracy and Literacy pages and email out links and information about what the parents will find on the class pages. Add a link on the class pages that will take parents to the LIT/NUM page
- Q2) Generally no
- Q3) Some parents have used the resources on the website
- Q4) **ACTION:** Miss Bertham to add year group spellings to class pages/ add videos of the children doing the sounds for EYFS / more games for Lit/ Maths/ maths vocabulary
- Home Learning diaries have maths vocabulary in the back and other supportive resources.
- Spelling lists and expectations of the number of spellings to be sent home per term will be clarified with staff what should be sent and the children will be reminded to take their Spelling Logs home so that parents can practise their spelling with them.
- Feedback about homework being looked at by teachers was discussed – parents would like to see some recognition that it has been looked at, for example a tick, star or stamp.

### **Stanbridge 3 Year Plan**

- Miss Bertham explained Our Values and the 4 objectives for the school linked to the Outstanding Ofsted criteria and shared our 3 year vision.
- AREs Age Related expectations – children are working towards achieving these by the end of the year
- Parents would like to understand what the different Kite Marks mean that the school is working towards.
- Achievement –
- Curriculum -
- Leadership-
- Partnerships-

## **AOB:**

- 71 parents attended the open evening for parents selecting a reception place for Sept 2016. Feedback has been extremely positive.
  - It was asked why Stanbridge didn't support Children in Need. - Charitable contributions are limited to 3 a year so that parents aren't overwhelmed with contributions to too many charities. This year we have done the MacMillan coffee morning, Shoe box appeal and will do one other charity event in the Spring/Summer.
  - **ACTION:** ask staff to remind the children that break snack is fruit, cereal bar/TEXT parents to remind them.
  - Signing in for PIP – PIP representatives need to sign in at the office before coming to the PIP meeting.
  - After school clubs **ACTION:** publish the yearly options for teacher clubs. Also, sure the duration of club is stated clearly on the letter and if it is extended parents are informed.
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- Year 5 PIP representative enquired as to whether there will be a Year trip as the children will no longer be studying WWII.
  - Electronic payments – when can they be introduced for dinner money, trips, coaches, life bus etc?
  - Hi-Vis jackets - can the school name and phone number be printed on the back for when the children are out on a trip and be funded by the PTA?
  - Could a letter be put in the EYFS book bags to request that parents choose one Facebook page as there are 2?
  - PIP page needs up dating.
  - End of term reward for the Term 5/6 2015 winning house has not happened – follow up
  - Lost property – could it be sorted and given back or recycled?

## **Date of Next Meeting: Friday 29<sup>th</sup> January 2016**

- Jobs Jamboree