



## **Stanbridge Primary School**

### **PIP Meeting – Friday 6<sup>th</sup> May**

**Present:** Miss Bertham, Mrs Walker, Francis Lindsey-Clark, Lucia Weaver, Hayley Robins, Julie Toy, Jo Matthews, Leonie Pollinger, Jo Mapstone

**Apologies:** Mrs Ganpatal, Jenny Tucker, Maggie Bowyer, Mrs Hudson

#### **Minutes of the last Meeting**

- Miss Bertham fed back about the school council survey on traffic and parking. This was successful and the children presented their findings in an assembly.
- Possible idea – adding an additional gate along the Stanbridge Road that leads in through the field. Miss Bertham and Nicolette Usher will be meeting with the local Councillor and South Glos Streetcare to look at safety improvements.
- Mr Gardener has updated class lists for clubs and given out to staff. We are looking to use the online parent evening booking system for parents to book in for clubs. This will launch in autumn 2016.
- We have followed up with staff about ensuring children are out on time. This has generally improved, however there is still an issue in Year 2.  
**ACTION:** Follow up with Yr 2 teachers.
- Year 6 have done further work on e-safety and use of mobile phones. Staff work closely with parents.
- **ACTION:** Organise a walk to school week in term 6.
- Jobs Jamboree plans are underway. Coffee planning meeting is happening this term and the event will take place in June.
- Staff book swap. **ACTION:** Book shelf in staffroom needed. Lucia Weaver is organising a parent book swap. It is planned that parents will once/twice a term and will possibly feedback to children in an assembly.
- Litter – this has been actioned by Community Payback. They have carried out extensive work around the school site on a Sunday – gazebo painting, willow trimming, weeding, window cleaning has also been

carried out. Eco Warriors are leading an assembly on 16<sup>th</sup> May to feedback on litter they have picked up on our school site.

- PIP website has been updated. We checked the list and there are a couple of errors.
- Year 6 celebrations. **ACTION:** Send out Legoland letter so that the party letter can follow.

### Jobs Jamboree

- Thursday 16<sup>th</sup> June there is a coffee morning (9am – 10am) to meet and discuss the content of the day, workshops and any resources parents may require. Workshops can be morning or afternoon, Ks1 or Ks2. Parents are welcome to do one workshop or several to different year groups – some can be 30 minutes or even an hour. The meeting will finalise these details and be tailored to what parents can offer. **ACTION:** school staff involvement – office staff/ TAs encourage participation.
- **30<sup>th</sup> June Jobs Jamboree day.**

### Sports Day

- First date: Friday 27<sup>th</sup> May. Second date: Thursday 23<sup>rd</sup> June. Discussed format and parents are happy to continue with the previous year as they felt it works really well and is a lovely event.
- **ACTION:** sports day letter/leaflet

### AOB:

- Reading diary – not enough room for 250 books. **ACTION:** edit for next year and check that there is enough sections to write in for each day of the year.
- Silent Auction: Some feedback received about ways to bid on the auction. Bids could be seen however it was meant to be a silent auction – sealed envelopes for a silent auction would make bidding fairer and easier. Miss Bertham requested that if there is specific feedback about PTA events please could parents be directed to fill in an Owl Form and then Miss Bertham co-ordinate the feedback when attending a POTA meeting. Feedback is then documented and can be actioned appropriately. **ACTION:** newsletter article and email Owl form to parents.

- PTA section in the school newsletter. **ACTION:** message about the hard work that is put in to raise money that benefits all children in the school.
- Stones on the path – a parent commented that there have been several stones on the path and this could be dangerous. **ACTION:** Miss Bertham to raise this with the caretaker to carry out regular checks.
- The issue of headlice was raised and parents were informed that a letter is sent out to the year group when a case of headlice occurs and free kits are given to parents that need them. **ACTION:** ensure the class is stated in the letter. Miss Bertham will write to all parents.
- The school allotment is developing really well. Mrs French runs a master class using the allotment. Courgettes, raspberries and other vegetables have been planted.
- Good behaviour letters are a thank you to the child and feeds into the 3 Peaks challenge.

**Date of Next Meeting: Friday 17<sup>th</sup> June 2016.**