



## **Stanbridge Primary School**

### **PIP Meeting – Friday 8<sup>th</sup> May 2015**

**Present:** Miss Bertham, Mrs Walker, Julie Toy, Rachel Hitchman, Laura Hudson, Nicolette Usher, Jackie Weathrall-King, Maggie Bowyer, Anne, Kirsty Poole, Clair Schwarz, Kiran Ganpatal

**Apologies:** Laura Hudson, Sandie Bidwell

#### **Actions followed up from last meeting:**

- Parents evening system – a reminder of how to use the system will be highlighted for the next sign up in Term 6. Parents felt this online system was very useful and made signing up much easier.
- Reading Diaries – when we have new diaries next year, we will be reviewing the layout to ensure there is space for reading assistants and parents to fill in the boxes and space was getting filled up quickly. A reward system has been shared with all school staff, giving out house points for diaries being filled out. ACTION: Add into newsletter for parents to highlight or add a note to the diary when their child has achieved 50 nights, 100 nights reading so that the teacher can fill out the reward.
- Hayley has contacted the lollipop man to invite him into lunch. He would love to come in and ACTION: Hayley will be booking in a date for him to visit.
- Year 2 collection points at the end of the day – it was discussed that the hall door exit gets very busy as 120 EYFS and Year 1 children get collected from their classrooms and adding another 60 Year 2 children could cause lots of congestion.
- Netball – My Preedy has taken on feedback about netball and the need to prepare the children for matches. He will be starting the training earlier in the year to enable them to prepare. We are also looking into multi-purpose sports kits to ensure all children taking part in competitions will be well presented and represent the school.
- Clubs – we have taken on board feedback that clubs will build up to a ‘grand finale’ e.g. Art Club – parents invited in to share what they have achieved.
- Mr Woods has been invited in for a special assembly and we are waiting to hear back from him.
- Communication about class assemblies have been clarified with staff to ensure this in in the class newsletter and main newsletter.
- Year 6 leaver’s party – this will be on the last day of term and children will bring in party clothes. They will also release a balloon and a wish. The Year 3,4 and 5 children make an archway at the end of the final assembly for the Year 6 children to lead through.

### Walk to school week

- Week 6, term 5 is Walk to School week to promote leaving the car at home and walking to school as part of a healthier life style. This event will contribute to Green Flag award that the school is working towards.
- A request was made for a parent with some pupils to help with carrying out a survey of how many children have walked to school each day in each class, during Walk to school week. Clair Schwarz and Nicolette Usher volunteered to do this each morning.
- **ACTION:** Text parents about park and stride and provide information about what it's about.
- **ACTION:** Kiran Ganpatal volunteered to create a golden boot for KS1 and KS2 so that a Golden Boot can be awarded to each class that has the most children walking to school each day. Miss Bertham will make a survey sheet and two volunteers will collect the results each day.

### Parent lunches

- Parents of EYFS children have been invited to have lunch with their children in Term 5 and Year 6 parents will be invited to have lunch with their children in term 6. From September 2015, each year groups parent's will be allocated a term to be invited in to have lunch with their children.

### PTA and Play Pod

- The PTA has worked hard to raise money and an order has been placed for the play pod which will be built at the start of September 2015. It will be a blue purpose built structure that will be situated on the KS2 playground side of the garage. The purpose of this is to store a range of play materials that will be provided and replenished (6 deliveries per year) by the Scrap Store for the children to play with during play and lunch times. All members of staff (teachers, TAs and dinner ladies) will have training on how to use the resources with the children to develop play with a structured and safe approach.
- Sunday 17<sup>th</sup> May – free BBQ and allotment make over and stain gazebo and fencing make over area in front of the Elliott building.

### AOB:

- A new sign for Elliott building is to be erected at the front of the building and a hand-made sign for side of the building. The slope to the Elliott building will also be repaired.
- Food bins – Parents raised concerns over the food bins being left open or out overnight and the possibility this may attract rats. **ACTION:** Miss John will review the system for emptying bins and Mr Williams to bring them into class at the end of the day.

- **ACTION:** remind staff of the procedure if any unpleasant animal mess is found on the school grounds to ensure it is dealt with quickly and appropriately, particularly due to the fact there are badgers and foxes living on the grounds.
- Trips: parents raised discussed school trips with regards frequency during the year. It was explained that trips are linked to the learning and can involve visitors being invited into school as well as children going out of school. Year 1- 6 have one trip per Year. EYFS – trip ??  
**ACTION:** Miss Bertham to follow up
- Road Safety poster competition will culminate in the winners having their poster made and then permanently displayed on the school fencing. **ACTION:** Nicolette Usher to contact Hayley Robins regards funding for the posters.
- **ACTION:** In briefing, inform staff about Walk to School Week and poster competition – children need to complete a rough copy of their poster and then the teacher must check spelling and punctuation. Also the Eco school tag line is to be added to the bottom of each poster.
- Parents requested that there be more thought around making information clear for new parents throughout the year – e.g. sports day - a letter is going home to provide detailed information and a detailed leaflet will be given out on the day providing information about toilets, layout of activities etc.
- **ACTION:** Update PIP representatives on website
- **ACTION:** PIP representatives need to be invited in to have their photograph taken on photograph day in June via a text.
- **ACTION:** Email PIP minutes to the representatives when they have been finalised after each meeting.
- **ACTION:** add spelling lists for each year group to the website. Discussed new spelling scheme that will be implemented in September across the school – Read, Write, Ink.
- **ACTION:** when a homework activity requires a sheet this needs to be given out at the same time as the Pick and Mix sheet being handed out and then added straight to the website.
- **ACTION:** KS2 home learning diary – for September 2015 add a space for recording other learning that children have done outside of school that is not on the Pick and Mix e.g. music lessons, swimming lesson etc.
- **Next Meeting Thursday 25<sup>th</sup> June 2015, 9am in the Elliot Building.**