



Stanbridge Primary School
Meeting of the Full Governing Body
held in the school
on 9th July 2018 at 6pm

No	Item	Action
1	<p>Present: Faye Bertham (HT), Andy McGovern (DH), Claire Mckinstry (Chair), Frances Lindsey-Clark, Andy Pick, Jacqui Taylor, Nicolette Usher, Chris Moore, Emily Owen, Emily Phipps-Morgan, Sharon Toogood</p> <p>In attendance: Cheryl Dibble (by invitation), Jan Mckinstry (clerk)</p>	
2	<p>Apologies: Mandy Tucker, Zara Slaney</p>	
3	<p>Declaration of Interest: None</p>	
4	<p>Reappointment of Co-opted Governor: Proposal from the Chair for the reappointment of Frances Lindsey-Clark. Unanimously carried.</p>	
5	<p>Minutes of the last meeting: Agreed, subject to 4 amendments</p>	
6	<p>Matters arising:</p> <p>Anonymous letter “Andy Pick provided a report to the governing body and ran through the key points:</p> <ul style="list-style-type: none"> - In June 2018, a member of staff anonymously sent a letter to governors which set out a number of views and opinions regarding the operation of the school. The letter was also sent to Simon Botten (Stanbridge Consultant Head Teacher) and Helean Hughes (Head of education learning and skills at South Gloucestershire Council). - Based on advice from South Gloucestershire Council, a panel of three Governors looked into the points and reviewed a variety of evidence sources. The panel consisted of Andy Pick (co-opted governor) Chris Moore (parent governor) and Mandy Tucker (parent governor). - The investigation did not find any evidence to support the points made in the letter. Based on the evidence reviewed for the investigation, it seems very likely that most of the points in the letter are incorrect and/or inaccurate. <p>The governing body agreed that the report would be sent to all staff during w/c 09 July 2018. HT commended the panel as it had been dealt with quickly and professionally and all correct procedures had been followed.</p>	

7	<p>Head Teachers report- written</p> <p>This was distributed prior to the meeting. HT asked if there were any questions.</p> <p>A Governor asked about the exclusions in Yr 5 and 6 - is it the same children that are involved. It was the same 5 children (1 in yr 5 and 4 in yr 6) HT said that there were the highest number of Pupil Premiums in year 5 and 6 (boys in particular). Sometimes it is copycat behaviour. There had been no exclusions from November until the end of May but it has started again in Term 6.</p> <p>The Thrive pathways had helped. There is a high-risk panel for pupils to help prevent permanent exclusion. The panel stated the school had good preventative measures in place. Extracurricular activities are supported for vulnerable children.</p> <p>A Governor asked - do exclusions impact on attendance figures? Yes it does but it comes under a different code.</p>	
8	<p>RAP's – SDP: The Curriculum committee had already looked at these in detail.</p> <p>A Governor asked – 'Who would be the third person responsible for safeguarding once SENCO went on maternity leave?' MW has done safeguarding training now, so the protocol would be AM then MW and finally SB. If AM was away from school it would be SB then MW</p>	
9	<p>Committee meeting minutes</p> <p>Finance 18.6.18 – A Governor asked for an expansion on the vandalism that was mentioned. This was not a general problem but appeared to have been a one-off incident. Agreed</p> <p>Curriculum 18.6.18 – Agreed</p> <p>Personnel 26.6.18 – Agreed</p> <p>FGB 14.5.18 - Agreed</p>	
10	<p>Data Governors report</p> <p>EYFS GLD is down on the previous year however, if you were to omit the SEN pupils it would be 82% which is the same as last year.</p> <p>SATs results will be released tomorrow (10/7/18) but will not be public until the following week.</p> <p>KS2 Maths is a little behind but is improving. There has been significant staff input into year 6 to get them to a standard which has meant staffing has been thinner in other areas. Next year there will be 2 staff</p>	

	meetings each term to concentrate in Maths	
11	Safeguarding link Governor report - deferred to next meeting. ZS unable to attend	
12	Pupil Premium Link Governors report – deferred to next meeting. ZS unable to attend	
13	<p>Nexus Academy update – The Nexus HT's meet monthly. The pros and cons of both Nexus and Academisation were discussed. All Nexus schools are at different stages and it was agreed by all HT's that if it was agreed to go for academisation it should be done together. The decision was made that Nexus schools should remain innovative and strong and not opt for academisation at this time. Over the next 2 years, they will continue to progress, research and align with each other. A Governor asked if the expression of interest had been raised. Yes, it has, but no monies put forward as yet. A Governor asked re the £25,000 that can be claimed when considering academisation. HT replied that a school can only claim this once. A Governor asked if there was a timescale once the money had been claimed. HT said you have to have a date/timeframe in mind when you apply for the monies. A Governor asked if there were other learning partnerships such as Nexus. Yes, there are.</p> <p>A Governor asked if a new SIA had been appointed. HT explained that all schools are in learning hubs (usually 8 schools) and have a SIA. Bill Jerman has been appointed to cover Stanbridge.</p> <p>The SBM has compared costs between Nexus schools and there were some savings to be made which would also lead towards standardisation and consistency. A Governor asked would this involve cutting teaching staff? No, it doesn't.</p> <p>A Governor asked who would be the Superhead of an Academy, has anyone expressed an interest? HT said a steering group would be formed to make this decision with transparency. A Governor asked if there were many disagreements within Nexus? HT said there were very few disagreements although there were obviously mixed views. Schools have their own 'red lines' in place to keep their own uniqueness and individuality within Nexus.</p>	
14	<p>Review GB performance and procedures:</p> <p>The Chair noted that it has been an incredibly busy year.</p> <p>GB action plan – some items not completed and to be continued into the next academic year.</p> <ul style="list-style-type: none"> • The aim is to continue to highlight the profile of the GB. • To instigate a 'buddy' system for new Governors. 	

	<ul style="list-style-type: none"> • Possibly to have extra meetings for link Governors in the forthcoming year. <p>AP thanked the Chair for her work this year especially as it has been such a challenging time with Ofsted and HT recruitment.</p>	
15	<p>Governor feedback The Chair asked if Governors were happy to share their thoughts on any impact they have had this year and what could be done to improve in the coming year.</p> <p>CMck impacts -</p> <ul style="list-style-type: none"> • HT recruitment pack, • Good Ofsted • Investigated and resolved issues successfully • Has strong links with SLT and has supported and challenged when necessary • Completing 'Taking the Chair' training to have better understanding to take the GB forward. <p>To improve –</p> <ul style="list-style-type: none"> • Confidence to become a stronger leader • Ability to delegate <p>CMo impacts –</p> <ul style="list-style-type: none"> • Being part of the recruitment panel • Investigation panel <p>To improve –</p> <ul style="list-style-type: none"> • To convert everyone to online processes <p>FLC impacts –</p> <ul style="list-style-type: none"> • Working closely with committees • Triangulation, learning walks, SLT's, development plans. • Data role • Issues raised have been acted upon 	
16	<p>Set meeting dates for next year</p> <p>Dates will be similar to this year, but the Chair suggested a change to start times. Personnel will remain the same at 1.30pm but Finance and Curriculum to start at 5pm and 6.15pm alternately. FGB to start at 5.30pm.</p>	
17	<p>Policy reviews</p> <ul style="list-style-type: none"> • Whistleblowing 	

	<ul style="list-style-type: none"> • Pay Policy (one amendment) • Freedom of information • SEND • Single equalities (merged) <p>All policies were agreed and signed</p>	
18	<p>Governor Visits and training</p> <p>FLC - Staff performance management, CLL team, HT development, Recruitment panel, school visit with HT, DH and SIA,</p> <p>AP – Core Maths</p> <p>EPM – Creative Development</p> <p>JT met with RV (Senco)</p>	
19	<p>Correspondence - None</p>	
20	<p>AOB: The Chair informed the GB that there were 4 applicants and shortlisting would take place tomorrow (10/7/18). The LA will be present.</p> <p>The Chair regretfully informed the GB that Graham Coombes had handed in his resignation with immediate effect as he was unhappy with the balance of the GB. HT said that it was a very strong GB, at full capacity, which is rare. There is now a co-opt vacancy.</p> <p>It was asked that all Governors start using their Stanbridge emails as from September please.</p> <p>The Chair thanked all the staff, HT and DH for all their hard work throughout the year. HT responded that it had been a pleasure to work with a GB who had dealt with all issues superbly.</p> <p>Meeting finished at 8.05pm</p>	
10	<p>Date of next meeting: TBA</p>	