

**Stanbridge Primary School**

**Cover Supervisor Person Specification**

Experience	<ul style="list-style-type: none"> <li>● Experience working with children of Early Years, Key Stage 1 and Key Stage 2 – <b>essential</b></li> <li>● Experience of coving whole classes – <b>essential</b></li> <li>● Experience of supporting teaching and learning to accelerate progress – <b>essential</b></li> </ul>
Qualifications/Training	<ul style="list-style-type: none"> <li>● Excellent numeracy/literacy skills – equivalent to at least Level 2 in English &amp; Maths - <b>Essential</b></li> <li>● Hold a level 3 Teaching Assistant qualification or equivalent - <b>essential</b></li> <li>● Meet Higher Level Teaching Assistant standards and achieved HLTA Qualification or hold a teaching qualification - <b>Desirable</b></li> </ul>
Knowledge/Skills	<p><b>Essential</b></p> <ul style="list-style-type: none"> <li>● Can use ICT effectively to support learning</li> <li>● Full working knowledge of relevant polices/codes of practice/legislation</li> <li>● Working knowledge and experience of implementing national curriculum and other relevant learning programmes</li> <li>● Good understanding of child development and learning processes</li> <li>● Understanding of statutory frameworks relating to teaching</li> <li>● Constantly improve own practice/knowledge through self-evaluation and learning from others</li> <li>● Ability to relate well to children and adults</li> <li>● Understand classroom roles and responsibilities and your own position within these</li> <li>● Ability to apply behaviour management policies and strategies which contribute to a purposeful learning environment</li> </ul>
<b>Aptitudes</b>	<p><b>Essential</b></p> <ul style="list-style-type: none"> <li>● Work effectively as part of a team and contribute to group thinking, planning etc.</li> <li>● Effective time management</li> <li>● Build rapport with adults and children</li> <li>● To be flexible</li> <li>● Ability to follow instructions accurately</li> <li>● Use own initiative and work independently</li> <li>● Excellent communication skills with adults and children, verbally and in writing</li> <li>● Motivate, inspire and have high expectations of pupils</li> <li>● Creative approach to problem solving</li> <li>● Ability to adapt quickly and effectively to changing circumstances/situations</li> <li>● Work calmly under pressure</li> <li>● Committed to personal and professional development</li> <li>● Ability to critically evaluate own performance</li> <li>● Awareness of, and commitment to, equalities issues</li> <li>● Ability to record and assess pupil progress/performance etc.</li> </ul>