

Stanbridge Primary School

CHARGING POLICY



Signed (Chair):	Name: Graham Coombes	Date: 16/01/17
Signed (Headteacher):	Name: Miss F Bertham	Date: 16/01/17
Ratified: by Finance Committee	Next Review: Term 3 (18/19)	

Equality Impact Assessment (EIA) Part 1: EIA Screening

Policies, Procedures or Practices	Charging Policy	Date:	16/01/17
EIA CARRIED OUT BY:	F Bertham	EIA APPROVED BY:	F Bertham

Groups that may be affected:

Are there concerns that the policy could have a different impact on any of the following groups? (Please tick the relevant boxes)	Existing or potential adverse impact	Existing or potential for a positive impact
Age (young people, the elderly; issues surrounding protection and welfare, recruitment, training, pay, promotion)		
Disability (physical and mental disability, learning difficulties; issues surrounding access to buildings, curriculum and communication)		
Gender Reassignment (transsexual)		
Marriage and civil partnership		
Pregnancy and maternity		
Racial Groups (consider: language, culture, ethnicity including gypsy/traveller groups and asylum seekers)		
Religion or belief (practices of worship, religious or cultural observance, including non-belief)		
Gender (male, female)		
Sexual orientation (gay, lesbian, bisexual; actual or perceived)		

Any adverse impacts are explored in a Full Impact Assessment.

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INTRODUCTION

The governing body recognises the valuable contribution that the wide range of additional activities, including clubs, trips and residential experience, can make towards pupils' personal and social education. The governing body aims to promote and provide such activities both as a part of a broad and balanced curriculum for the pupils of the school and as additional optional activities.

The legislation governing the charging for school activities is set out in the Education Act 1996, Sections 449-462.

Changes may become necessary in the future and these will be publicised as and when they affect Stanbridge Primary School.

SCHOOL VISITS / FIELD TRIPS

These will be proposed as and when appropriate to support the children's education. As the school does not have sufficient funds to pay for such visits, parents/carers will be asked to make a voluntary contribution to cover the cost of each visit. When there are not enough voluntary contributions to make the activity possible and there is no way to make up the shortfall, the activity must be cancelled. No pupil will be left out of an activity because his/her parents cannot or will not make a contribution. This policy will be explained to parents/carers when details of the visit or trip are distributed.

PERFORMANCES IN SCHOOL

Parents/carers may be asked to make a voluntary contribution towards the cost of performances and concerts from outside organisations that are held within the school day.

RESIDENTIAL ACTIVITIES

Charges will be made to cover costs incurred for board and lodgings, activities and transport.

DESIGN & TECHNOLOGY MATERIALS

No child will be excluded from taking part in such activities as cookery, pottery, craft or needlework if his/her parents/carers are unwilling or unable to pay for materials, ingredients or the cost of the finished article. If the parent/carer does not make a voluntary contribution towards providing the resources these will be supplied by the school but the finished article or cookery item will remain the property of the school.

MUSICAL INSTRUMENT TUITION

Charges will be made for teaching an individual child, or groups of up to six children, to play a musical instrument. The actual cost will be determined by the amount the school is charged by South Gloucestershire Peripatetic Service or outside provider divided by the number of pupils having tuition. A small levy may be charged for the purchase, repair and replacement of instruments and their cases.

CLUB ACTIVITIES

Government legislation allows schools to charge for activities taking place outside normal school working hours, i.e. lunchtimes, before school or after school. However, the school strives to provide many free clubs led by class teachers and Teaching Assistants. The school may host after school clubs provided by an outside agency and a small charge will be made to cover the cost of these clubs.

SCHOOL FUND

Parents/carers will be advised of the right to apply for a School Fund grant if they are receiving certain benefits. This funding can be accessed through the school to support families experiencing financial hardship and allow all children the opportunity to take part in charged activities.

Pupils eligible are those whose parents/carers are receiving:

- Income Support
- Income-based Jobseeker's Allowance
- Support under part VI of the Immigration and Asylum Act 1999
- Child Tax Credit (providing that they are not entitled to Working Tax Credit)
- Guarantee element of State Pension Credit

Parents/carers are asked to make an appointment with the Headteacher who will be able to discuss grant funding and the options available to enable their child to take part in a chargeable activity.

DAMAGE TO SCHOOL PROPERTY

It is the wish of the Governing Body that parents/carers be asked to pay for damage to school property and premises when their child is found to have wilfully damaged any item of the school property or part of the premises.

GENERAL

The governing body may, from time to time, amend the categories of activities for which a charge may be made.

Nothing in this policy statement precludes the governing body from inviting parents/carers to make a voluntary contribution towards the cost of providing education for pupils.